



J O B A P P L I C A T I O N

Date of Application: _____

PERSONAL INFORMATION

Name (First/Middle/Last): _____ Social Security Number: _____

Address: _____ City/State/Zip: _____

E-mail: _____ Phone: _____

Date Available: _____ Desired Pay: \$ _____ Hour Salary

Position Applied For: _____ Employment Desired: Full-Time Part-Time Seasonal

EMPLOYMENT ELIGIBILITY

Are you legally eligible to work in the U.S.? Yes No

Are you 18 years old or older? Yes No

Have you ever worked for Matandy Steel? Yes* No *If yes, start and end dates: _____

Have you ever been convicted of a felony? Yes* No *If yes, explain: _____

Would you be willing to allow Matandy Steel to do a criminal background check? Yes No

Would you be willing to take a drug test as a condition of employment? Yes No

If required for the position, are you available to work weekends? Yes No

Are you available to work overtime? Yes No

EDUCATION

High school: _____ City/State: _____

Years attended: _____ Graduate: Yes No Diploma: _____

College: _____ City/State: _____

Years attended: _____ Graduate: Yes No Diploma: _____

Other: _____ City/State: _____

Years attended: _____ Graduate: Yes No Degree/Certification: _____

PREVIOUS EMPLOYMENT (Most recent jobs listed first, add additional sheets if necessary.)

EMPLOYER 1: _____ City/State: _____

Supervisor/Contact: _____ Phone: _____ Email: _____

Job Title: _____ From: _____ To: _____

Starting Pay: \$ _____ Hour Salary Ending Pay: \$ _____ Hour Salary

Responsibilities: _____

Reason for Leaving: _____

EMPLOYER 2: _____ City/State: _____
Supervisor/Contact: _____ Phone: _____ Email: _____
Job Title: _____ From: _____ To: _____
Starting Pay: \$ _____ Hour Salary Ending Pay: \$ _____ Hour Salary
Responsibilities: _____
Reason for Leaving: _____

EMPLOYER 3: _____ City/State: _____
Supervisor/Contact: _____ Phone: _____ Email: _____
Job Title: _____ From: _____ To: _____
Starting Pay: \$ _____ Hour Salary Ending Pay: \$ _____ Hour Salary
Responsibilities: _____
Reason for Leaving: _____

REFERENCES (Professional Only)

Name (First/Last): _____ Relationship: _____ Company: _____
Title: _____ E-mail: _____ Phone: _____
Name (First/Last): _____ Relationship: _____ Company: _____
Title: _____ E-mail: _____ Phone: _____
Name (First/Last): _____ Relationship: _____ Company: _____
Title: _____ E-mail: _____ Phone: _____

MILITARY SERVICE

Are you a veteran? Yes No Branch: _____ Time from: _____ To: _____
Type of Discharge: _____ Rank at Discharge: _____
Describe any relevant skills acquired: _____

DISCLAIMER

Applicant understands that Matandy Steel is an equal opportunity employer and committed to excellence through diversity. The company will not discriminate against applicants or employees on the basis of race, color, religion, national origin, ancestry, age, sex, pregnancy (including childbirth or related medical condition), disability, genetic information, sexual orientation, gender identity, military status, citizenship, or any other class protected by applicable law.

In order to ensure this application is acceptable, please print or type with the application being fully completed in order for it to be considered. Please complete each section even if you decide to attach a resume. We are glad you are interested in joining Matandy's team. Please read the following statements carefully before you agree and submit this application. Matandy Steel in considering your application for employment, may verify the information set forth on this application and obtain additional information related to your background. Matandy Steel offers reasonable accommodations in the hiring and employment process for individuals with disabilities. If you need assistance in the application or hiring process to accommodate a disability, you may request an accommodation at any time.

I understand that this application is not a contract, offer or promise of employment and that if hired, I will be an at-will employee. As such, I will be able to resign at any time for any reason. Likewise, Matandy Steel can terminate my employment at any time with or without cause, unless otherwise required by law. I further understand that no one other than Matandy Steel has the authority to enter into an employment contract or agreement with me and that my at-will employment can be changed only by a written agreement.

I, the applicant, certify that my answers are true and honest to the best of my knowledge. If this application leads to my eventual employment, I understand that any false or misleading information in my application or interview may result in my employment being terminated.

Signature: _____ Date: _____
Print Name: _____